

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
February 22, 2022  
5:00 p.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:00 pm to 4:55 pm to discuss contract negotiations, personnel, litigation and real property matters.

**ATTENDANCE:**

Attending this meeting were Supervisors Frank Wise, Bronwyn Kolovich and Gary. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; and Jamie Rozzo, Recording Secretary. ABSENT: Steven Horvath, Chief of Police

**VISITORS TIME**

Rich Small 1024 McGovern Rd made the BOS aware that the company using Chartiers Houston School's gravel lot near McGovern for staging, is running over their Silt Socks. This will cause sediment, etc. to run into the creek. This issue needs addressed.

**DEVELOPERS TIME**

1. Sheetz Sketch Plan Presentation

Dale Greco RBG Development, Brian Rushe Engineer/Project Manager, and Josh Haydo Traffic Study Engineer went over a sketch plan for Sheetz Corporation. They are planning to build off of West Pike Street in Meadowlands.

PennDOT would like to see an 80/20 ratio with traffic and has suggested a left-hand turning lane for this project. After completing the Traffic study Josh Haydo does not believe a left-hand lane is warranted. In his opinion there is no evidence within the study that proves a left-hand turning lane will reduce traffic or needed for safety reasons. They are asking for the BOS's support in this matter.

This project will need variances / easements needed due to not being able to meet certain requirements. They will present these items to Chartiers Planning and Zoning boards as the project moves forward.

This project will help with growth in the Meadowlands area.

2. A motion was made by Frank Wise and seconded by Bronwyn Kolovich to deny the waiver request of Dr. Minaxi Patel from the requirements of §305-39 of the Chartiers Township Code of Ordinances, Subdivision and Land Development, requiring that the sanitary sewer service extension be extended from boundary to boundary across the entire parcel for an unaddressed Wylie Avenue property known as Washington County Parcel ID 170-006-04-03-0002-00. All Supervisors voted yes. The motion carried 3-0.
  
3. A motion was made by Mr. Wise and seconded Mrs. Kolovich to approve the Sewage Facilities Planning Module for Ed Ryan Estates as recommended by the Township Engineer in her letter dated June 20, 2020, and adopt Resolution R-6 -22 accordingly. All Supervisors voted yes. The motion carried 3-0.

### **APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Reorganization Meeting and Regular meetings of January 3, 2022 and the regular meeting of January 25, 2022, as presented. All Supervisors voted yes. The motion carried 3-0.

### **STAFF REPORTS: NO REPORTS**

### **SUPERVISOR REPORTS:**

Mrs. Kolovich -No Report  
Mr. Wise -No Report  
Mr. Friend -No Report

### **OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No. 2 (FINAL) for Contract B of the 2021 Sanitary Sewer Repair Contract to Insight Pipe, LLC in the amount of \$4,461.87 as recommended by the Township Engineer in the Pay Application dated February 16, 2022. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the three-year agreement by and between Chartiers Township and the Teamsters Local 205, retroactive to January 1, 2022. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS:**

---

1. A motion was made by Mr. Wise and seconded by Bronwyn Kolovich to ratify the three-year agreement WGL for natural gas service to all Township building. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the agreement with the Pennsylvania Department of Human Services for the Low-Income Household Water Assistance Program (“LIHWAP”) to allow qualifying Township residents to apply for and have the Department pay past due sewage bills. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

GENERAL FUND: \$24,217.81; REV. GAMING: \$945.23; SEWER FUND: \$72,120.92; LOCAL SERVICES TAX FUND: \$6,945.24; CAPITAL RESERVE FUND: \$150.00; LIQUID FUELS: \$21,046.41; COMM.CENTER OPER. FUND: \$468.25; PAYROLL FUND: \$3,903.22; TTL CHECKS: \$139,797.08

All Supervisors voted yes. The motion carried 3-0.

**DISCUSSION ITEMS:**

1. Sewer Rehab
  - a. 2021 closeout-Manhole to manhole lining was completed and the contract is closed out.
  - b. 2022 planning-Gateway will review, list structural defects, and provide an update for repairs for 2022.
2. 2022 Road Program/Road Tour -A tour was conducted on February 10, 2022. Joe Sites went over options for Ullom Rd with the board.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize Gateway to advertise and prepare specifications for the roads in the draft estimate and list W. Country Barn Road as an Add Alternate for the 2022 Road Program. All Supervisors voted yes. The motion carried 3-0.

3. Barnickel and Country Club-No Update, waiting on PennDOT.
4. Mulberry Bridge – Canton Twp. reported delays due to DEP permitting.
5. Regent St. Smoke Test follow up -Residents have been notified, no update.
6. North Main St., Houston Stormwater damage- Advertising will begin next week for this project. Jen will meet with Mr. Liekar to consult on contract language to get this project started as soon as possible.
7. Arden Pump Station -WEWJA and their engineers are working on this project. Jen will work with Jodi and Adam to address questions and work on the estimated expansion.
8. Arden Mines Sewer Project – This project coincides with the Arden Pump Station.
9. Chartiers Run Traffic Study-Jen Slagle is working with the traffic Engineer. Jodi will help supply any items needed that we may already have to help cut cost for this project.
10. Earth Day Clean Up – Clean Up is scheduled for April 8, 2022. Jodi will promote the Clean Up on Facebook and welcome volunteers for the Earth Day Clean Up.
11. 2022 Salt Order-Next meeting they Jodi and Ed will have a firm number for the Salt Order. The order deadline is March 15, 2022.
12. LSA Grant Next Steps- Chartier's grant was approved. Jodi is working with Gateway to get this project moving forward.
13. Trolley Museum Statewide LSA Grant Request-Scott Becker gave a presentation on the new facility they would like to build at the Trolley Museum, with LSA grant money. They are not eligible to apply for this grant as they are not a municipality. He is asking for Chartiers to apply for this grant on behalf of the Trolley Museum.

The BOS did not decide at tonight's meeting but will take Scott's presentation into consideration before deciding.

14. CTCC Repairs/Upgrades-Repairs have been made from a water leak that occurred at the CCTC. The insurance company could not find the original wallpaper but have found a comparable wallpaper. They will send samples for Jodi to look at and determine if one will be suitable for replacement.

15. 2022 Polling Location requests – Washington County would like for the CCTC to become a permanent polling place for District 5 & 6 for the County. They have asked the board for permission to hold the 2022 polling stations for District 5 & 6 at CCTC. The board agreed the County can use the CCTC as a polling station for the 2022 elections and will revisit this next year.
16. Spring Electronics Recycling – Discussion took place on when to hold Chartiers Spring Electronics Recycling Day for 2022.  
*A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize an Electronics Recycling Day for Chartiers Township Residents only on Monday, May 24, 2022, from 2 pm to 6 pm.*
17. Allison Hollow Slide- Gateway inspected the Allison Hollow Slide. Due to the recent weather conditions the slide has appeared to move slightly. They will continue to monitor the slide. Chartiers may have to limit Truck Traffic if the slide continues to shift.
18. December 2021 Interim Financials-Jodi went over a summery of 2021 Interim Financials. Chartiers faired well overall despite economic challenges.

**PUBLIC COMMENT:**

Valerie Cheque from Friends of the Police asked if Chartiers would have a newsletter for the Spring since Jessica Walker former Parks and Recreation Director is no longer in charge of the letter.

Jodi Noble stated we will try to get a newsletter out as soon as we can, but we'll likely just have a fall edition this year due to staffing limitations.

**ADJOURN**

Time: 6:30 pm

Frank W. Wise  
Secretary

Jamie Rozzo – Recording Secretary